

FirstSource II Ordering Instructions

FedStore Contractor Information

FirstSource II Contract Number:
HSHQDC-13-D-00005
FEIN: 52-2344133
DUNS: 051237027
Cage Code: 1VXF6
Terms: NET 30 Days
Delivery: 30 Days ARO
Contract Expiration: 11/25/2017

Remit Check Transactions

FedStore Corporation
1 Preserve Parkway, Suite 620
Rockville, Maryland 20852-4272

Remit EFT Transactions

FedStore Corporation
c/o Wells Fargo Bank, N.A.
ABA: 055003201 (ACH)
Account: 8635187639

We Accept Purchase Cards

FedStore makes it easy to use your purchase card. We provide level 3 reporting on all purchases—the most comprehensive reporting available.

Please visit us at www.fedstore.com
or call toll free at 877.918.4412 or
email to sales@fedstore.com

How to Order from FedStore FirstSource II*

STEP 1: AUTHORIZED USER

- Creates a Delivery Order Citing:

FirstSource II Contract Number: **HSHQDC-13-D-00005**
Prime Vendor: **FedStore Corporation**

- Sends Order to FedStore:



Fax orders and completed forms to 877.887.9665



Send orders and completed forms to:



Email PDF or image files to sales@fedstore.com

1 Preserve Parkway, Suite 620
Rockville, Maryland 20852-4272
T 877.918.4412

STEP 2: FEDSTORE

- Processes Your Order
- Delivers Your Equipment & Services
- Invoices Your Agency
- Reports Receipt of Your Order and Delivery Status to the FirstSource II PMO

*Ordering information is available on DHS' FirstSource II website at www.dhs.gov/firstsource-ii. Information provided on the DHS site supercedes all other information.



1 Preserve Parkway, Suite 620 Rockville, Maryland 20852-4272
T 877.918.4412 **F** 877.887.9665 www.fedstore.com